



Application to Rent the A& E Center for Audio Recording/Mixing

The AE Center can be rented by for recording or mixing. Fill out this form and deliver, with advance payment, to Donna Mitchell schoolofamericanmusic@gmail.com. 3 North Elm St, Three Oaks, MI 49128

DATE/TIME OF EVENT: _____

PROJECT NAME: _____

| Rental Fee (1 hr minimum) | |
|---------------------------|--|
| \$50/hr | General rate, foundation-funded activity |
| \$30/hr | Local business, family, individual |

RENTAL FEE \$ _____

TOTAL \$ _____

Advance Payment is to be made by: (a) cash, or check made out to School of American Music and delivered to Donna Mitchell; or, (b) by PayPal using the SAM website.

Release From Liability And Indemnification:

In consideration for, and as a condition of, the use of this facility, the renter shall:

- hold harmless the Three Oaks Arts & Education Center (A&E Center) and the School of American Music (SAM), its officers, agents and employees, against any claims, demands, damages, costs and liabilities, resulting from or caused by the renter's use of the facility;
- defend, at its sole expense, any suits, actions, or legal proceedings that may arise from or relate to the renter's use of the facility;
- pay for any damage, or loss by theft of any property of A&E Center and SAM, done or caused by renter its agents and invitees.

AGREED:

Renter (Sound Engineer Signature): _____

Printed name: _____

Today's Date: _____